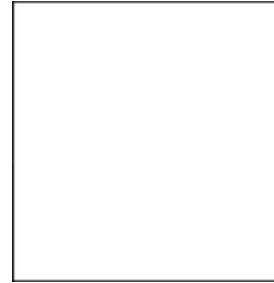


UWEC RESEARCH APPLICATION FORM



Dear Researchers

Thank you for your interest in conducting your research project with UWEC. Please read the following research policy and guidelines carefully before filling out the application form. The completed application form can be returned to the Research and Projects Committee. Please note that you can submit applications at any time of the year. However, it can take about 4-6 weeks for us to process and approve them. The application has to be submitted in duplicate to UWEC Research committee together with a non—refundable application fee. Please attach a detailed proposal, a copy of your CV, an introductory letter from the institution of affiliation and 2 passport size photos

All researchers are required to submit reports to UWEC at specified intervals plus a final report at the end of the research.

Please note that researchers are required by law to get clearance from the Uganda National Council for Science and Technology after approval from UWEC.

a) General information

Please complete the following form so it is easily legible. All boxes must be completed for your application to be considered.

Title

(Miss/Mrs/Miss/Dr/Rev)

First name

Surname (Family name)

E-mail address

1.
2.

Mobile phone

1.
2.

Address

1.
2.

Researcher details

A) Title of course or job title

B) Name and address of institution

Supervisor details

A) Title

Name

Contact details

B) Position (and qualifications if not apparent from title)

Level of study (Undergraduate Degree / MSC / PHD / POST DOCTORAL / other)

2) Project information

Please give **details of your research questions** and **how you intend to answer these**. We need to know what you need from, and expect from, the zoo. You can append further information if you think it will help us to assess the project. If your project involves any intervention in the animal enclosures or with the zoo routine, then you must provide full details. **If the research includes a questionnaire** then it must be included with this form.

Start date

Finish date

Current state of the research: (e.g. not started/pilot/second year etc.)

Project title

Research Animals (species / group)

Does your study involve more than one zoo? Yes/No (If yes, please attach relevant research approval documents)

Project aims and testable hypotheses

Aims:	Objectives:
-------	-------------

Methodology

Please give full information about what you are hoping to do, how you intend to do it and what you require from UWEC

Samples

If your project includes a request for **animal samples** then please give full protocols for collection, storage and transport of the samples as appropriate (continue onto further sheets if necessary.) Otherwise, please put 'n/a'. Please note that we will need **you to supply containers etc. and pay for any shipment prior to samples being collected or sent**. We have very limited freezer capacity on site and cannot store samples for long periods will also have to provide us with a risk assessment from your University for sample handling.

If your research proposal is successful, we will ask your supervisor to sign a short sample agreement form specific to the project.

Animals:
Samples:
Protocols:

How will this research be of benefit for the animals and/or UWEC?

How will this research be of use to the conservation of species?

Key references relating to project research

Where this work could be published or presented

7. Outline of project (Including research goal, material and methods. Please indicate if and how you think the results of your research are likely to contribute to the conservation, welfare and/or captive management of your subject species): **Attach a detailed copy proposal separately**

.....
.....
.....
.....
.....

8. Duration of the project

9. Other institutions involved

.....

10. Additional requests made of zoo / special requirements:

.....
.....
.....

UWEC Research Proposal Assessment

1. Title of project:
2. Principle investigator:
3. Is the project feasible? If no, why not?

.....
4. Is the project likely to contribute to the conservation, welfare and/or captive management of the species? If yes, please indicate in what way:

.....
5. Is the project likely to contribute in any other area? If yes, please indicate how:

.....
6. Are the methods proposed likely to cause any undue disturbance or distress to the species? If yes, please indicate in what way:

.....
7. Are the methods proposed likely to impact on zoo visitors? If yes, please indicate in what way:

8. Is the proposed project likely to yield results acceptable for publication in a refereed journal? Would you recommend the proposed research to be supported, reassessed subject to revision or rejected?

.....
9. Any other comments:

.....
Name assessor and date:

UWEC Academic Institute Research Agreement

1. Title of the research project/reference number:
2. Principle investigator:
3. University/college supervisor:
4. University/college:
5. Start date/completion date_.....

..... On behalf of the..... UWEC, (henceforth called the UWEC),
(Name of UWEC representative) (Name of UWEC)

and..... on behalf of the..... Dept. of.....
(Name of researcher/supervisor) (Dept. name) (Institute name)

College/University (henceforth called the Institute), agree to cooperate in the above-mentioned research project. In relation to this project UWEC agrees to fulfil the following obligations:

1. To keep requested conditions constant (e.g. not to change the study group(s) of animals unless this is part of the study). Where circumstance render this impossible, UWEC will ensure that the researcher/Institute is informed as soon as possible.
2. To carry out the manipulations of the enclosure/animal/group of animals as in accordance with the agreed experimental protocol. UWEC will ensure that the animal keepers and all other relevant parties are informed about this project and will cooperate as required.
3. To supply the investigators with the necessary support for their project in the form of (circle as appropriate):
 - a. information about animal/exhibit/diet etc.
 - b. maps/diagrams of enclosure

- c. history of animal/exhibit
 - d. workspace/computer
 - e. photocopy facilities
 - f. supervision of staff biologists.
4. other equipment (specify):
 5. In relation to the same project, the Institute agrees to the following obligations:
 6. To ensure that the study is completed or to inform UWEC as early as possible if this is not possible.
 7. To inform and, where appropriate, discuss with UWEC any changes to the study protocol which are deemed necessary based on on-going results.
 8. To ensure that UWEC is provided with at least one copy of the report and any other publications arising out of the project.
 9. To inform UWEC if the results of the study are to be published and to allow the above-named representative of the UWEC to see the manuscript prior to publication.
 10. To guarantee anonymity to UWEC in any reports/publications if so requested.
 11. To acknowledge UWEC in any publications resulting from the project (unless anonymity is requested) and, if appropriate, to include a UWEC-representative as author to the publication.
 12. To ensure that its representative observed the dress and behavior codes of the UWEC

Date.....

Signed.....

(Representative of the UWEC)

Signed.....

(Representative of the Institute)